

IOWA WATER ENVIRONMENT ASSOCIATION

EXECUTIVE COMMITTEE MEETING

January 05, 2024

The minutes of the Iowa Water Environment Association Executive Committee Meeting held at Strand Associates in Ames on January 05, 2024.

ITEM I: CALL TO ORDER

The meeting was called to order by President Curt Kampman at 10:01 am, with the following Executive Committee members present: Dan Miers, Lauren O'Neil, Lindsay Beaman (via Teams), Tim Gessert, Grant Reimers, Mark Jones, John Ringelestein, Eric Evans, and Jim McElvogue. Other members present were Jay Brady (via Teams), Matt Hawes (via Teams), Keith Hobson, Jon Koch (via Teams), Paul Ebert (via Teams), Jason Loots, Tim Runde (via Teams), Taylor Hopper, Jason Kenyon (via Teams), Adib Amini, and Daria Dilparic.

ITEM II: APPROVAL OF AGENDA

It was moved by John Ringelestein to approve the agenda with an amendment to move the budget approval to item #6 and seconded by Dan Miers. Motion carried.

ITEM III: APPROVAL OF MINUTES

It was moved by Dan Miers and seconded by Tim Gessert to approve the minutes of November 03, 2023. Motion carried.

ITEM IV: TREASURER'S REPORT

John Ringelestein presented the financial report as of December 31, 2023. He noted that the total balance difference for 2023 was -\$35,385.87, mostly due to the large donations to DMACC, the FRESHwater program, and the High School Internship program. It was moved by Jim McElvogue and seconded by Mark Jones to accept the report. Motion carried.

ITEM V: TREASURER DUTIES AND REPLACEMENT AD HOC COMMITTEE STATUS REPORT

Of the 5 accounting firms that received RFPs by email, 2 declined and 3 did not respond. John Ringelestein said he will call some firms directly to inquire about services. Discussion of sending email to the membership and posting in Clean Waters was tabled until John reports back from his inquiries.

ITEM VI: BUDGET APPROVAL

John Ringelestein presented the latest budget proposal for 2024. During discussion, it was moved by Jim McElvogue and seconded by Eric Evans to raise the membership fee from \$20/year to \$25/year. Motion carried. Mark Jones moved, and Lauren O'Neil seconded approval of the 2024 budget.

ITEM VII: COMMITTEE ACTION/DIRECTION REQUESTS

A. Aims & Objectives

Tyler Ver Meer was unable to attend the meeting and deferred to Jim McElvogue. Jim reported that he has passed along suggestions to Tyler for some updates to make. One update being criteria for Young Professionals membership.

B. Annual Meeting

Jay Brady reported that planning is in progress. There will be another Program Committee meeting Thursday, January 11, 2024. There was some discussion of potential keynote speakers.

C. Awards

Matt Hawes reported that he will be reaching out soon to the sub committees to get them started on their nominations for this year's awards. Matt will write up an email to send to the membership to request nominations.

D. Biosolids

Dan Miers reported that the Biosolids Conference will be held March 20, 2024. They are getting the presenters formatted and are about 70% completed.

E. Collection Systems

No report.

F. Education

No report.

G. Exhibitors

No report.

H. Financial Review

No report.

I. Government Affairs

Eric Evans reported on the status of the EO-10 proposal. Jon Koch followed up that there will be a stakeholder meeting on January 17, 2024, regarding EO-10.

J. Historian

No report.

K. Industrial Pretreatment

Paul Ebert reported that the committee will have a conference planning meeting in the spring.

L. Laboratory Practices

No report.

M. Maintenance

No report from the Committee Chair. Mark Jones reported that online registration for the 2024 Maintenance conference is open.

N. Membership

Jason Loots shared the draft of what Daria Dilparic had designed for the membership post card. He discussed setting up a booth the IRWA conference in February.

O. Newsletter

Jon Koch is wanting articles for the newsletter.

P. Nominating

No report.

Q. Operator Certification

No report.

R. Public Relations/Public Education

Daria Dilparic reported for the committee that the Children's Water Festival will be "Festival in a Box" this year.

S. Research

No report.

T. Safety

No report.

U. Small Communities

No report.

V. Water for People

Taylor Hopper shared that the committee is exploring ways to accept donations at conferences. Referencing Venmo for an example.

W. Website

No report.

X. Young Professionals

Jason Kenyon asked if there is a need for a memorandum of understanding or one already in place defining responsibilities between IAWEA and IA-AWWA for the Young Professionals. Adib Amini added some examples of what IA-AWWA has done with YP including luncheons that seemed to be a successful venture.

ITEM VIII: OFFICERS' REPORTS

A. Secretary's Report

Mark Jones reported online registration forms are published for the upcoming Maintenance Conference, Collection System Vendor Only, Iowa Only Membership, and Special Collection System Exam held in Clive. He also reminded to use secretary@iawea.org email for IAWEA-related emails rather than his work email for better sorting.

B. Delegates' Reports

Eric Evans reported that WEF terminology has shifted from "committee" to "community". There was also discussion about the Delegate-At-Large positions. Jim McElvogue discussed the onboarding for new WEF Delegates.

C. Regional Directors

- i. **Region 1:**
- ii. **Region 2:** No report.
- iii. **Region 3:** Shannon Hazelton reported that he is trying to contact the person from Sioux City to take over as Region 3 Director. He is planning to help put together a spring conference.
- iv. **Region 4:** Tim Gessert reported there were 51 people in attendance at the fall meeting in October.
- v. **Region 5:** Grant Reimers reported an attendance of 25 at the fall meeting in October. Planning is underway for the 2024 spring meeting.
- vi. **Region 6:** The committee is meeting January 19th to plan the spring conference. He requests for Region 6 to offer a free full registration for the Annual Meeting in 2024 or 2025 to any IAWEA member that has not attended an annual meeting previously.

D. Correspondence

None.

ITEM VI: DISCUSSION/ACTION ITEMS

A. Editorial Submittal

Jon Koch requested direction from the Board on an article that was submitted for print in the newsletter. There was discussion at the table, but with the loss of a quorum, voting was done online with Mark Jones making a motion to deny the submittal and seconded by Eric Evans. Motion carried.

B. WEFMAX Request by Jason Loots

Jason is requesting to attend 2024 WEFMAX. He made his request in person and voting was done online with Mark Jones making a motion to approve Jason Loots' attendance at 2024 WEFMAX. Eric Evans seconded the motion. Motion carried.

C. Other

- i. Adib Amini spoke about what else is necessary to form a DEI committee and goals set by the Ad hoc committee.
- ii. January 17, 2024, a motion was made by Eric Evans for an online vote to approve sending IDNR a letter regarding Executive Order 10 – Draft Revised Wastewater Design Standards. The motion was seconded by Mark Jones. Motion carried and the letter, along with attachments, was sent that day.
- iii. January 30, 2024, a motion was made by John Ringlestein for an online vote to approve expenditures proposed by the Membership Committee for \$1600.00 to print postcards and to purchase give-away items. The motion was seconded by Mark Jones. Motion carried.

ITEM VII: CONCENSUS & ASSIGNMENTS

None this meeting.

ITEM VIII: ADJOURNMENT

President Curt Kampman adjourned the meeting at 12:35 pm.

Respectfully submitted,
Mark C. Jones, IAWEA Secretary