

IOWA WATER ENVIRONMENT ASSOCIATION

EXECUTIVE COMMITTEE MEETING

January 8, 2021

The minutes of the Iowa Water Environment Association Executive Committee Meeting held online on January 8, 2021.

ITEM I: CALL TO ORDER

The meeting was called to order by President Bob Ranson, at 10:04 AM, with the following other Executive Committee members present: Steve Hoambrecker, Patrick Brown, Lance Greazel, Dan Miers, Matt Wildman, John Ringlestein, Jon Koch, Drew Lammers, and Jim McElvogue. Other members present were Taylor Hopper, Ted Payseur, Greg Sindt, Mike Roth, Jim Utter, Keith Hobson, Jason Loots, Matt Hawes, Curt Kampman, Jay Brady, and Paul Ebert.

ITEM II: APPROVAL OF AGENDA

As the Treasurer had other business pending it was suggested that the agenda be amended to move Items 5A and 6B ahead of the committee reports. It was moved by Jim McElvogue, and seconded by Steve Hoambrecker, to approve the agenda as amended. Motion carried.

ITEM III: APPROVAL OF MINUTES

It was moved by Steve Hoambrecker, and seconded by Dan Miers, to approve the minutes of November 13, 2020. Motion carried.

ITEM V/A: TREASURER'S REPORT

The Treasurer reported that IAWEA had a net increase of \$1,983.77 for the 2020 calendar year. Conference income was listed as \$18,01045 for the Annual Conference, \$164,27 for the Maintenance Conference, \$13,778.87 for the Collection Systems Conference, \$1,366.41 for the Biosolids Conference, and \$6,095.71 for the Operators Conference. Income from the Annual, Biosolids, and Operators conferences were all derived from our event cancellation insurance. In addition, about \$18,000 in gross receipts were obtained from the Virtual Wastewater CEU Series. The hosting fees from DMAACC are still outstanding for this training. It was moved by Steve Hoambrecker, and seconded by Dan Miers, to accept the Treasurer's report. Motion carried.

ITEM VI/B: 2021 BUDGET

The proposed 2021 budget showed a deficit of approximately \$18,000 with the difference to be covered by our reserves. With the uncertainty of the effect of the pandemic for our Annual Conference in September it was decided to zero out revenue for this conference. Also, since the Annual Conference has been moved to September it was decided to cancel this year's Operators Conference normally held that month. This would result in a decrease of about \$6,000 in revenue. It was also mentioned that we needed to add in the usual \$10,000 for research projects. It was moved by Matt Wildman, and seconded by Steve Hoambrecker, to adopt the budget as amended. Motion carried. The Treasurer will make these changes and submit to the Board at a later date.

ITEM IV: COMMITTEE ACTION/DIRECTION REQUESTS

A. Aims & Objectives

Nothing to report.

B. Annual Meeting

Jay Brady reported that the committee is working on the 2021 conference. The abstract submittal process has been set up in RegFox and is ready to go. More planning will occur during the spring and summer.

C. Awards

Matt Hawes reported that the Awards process will be starting soon.

D. Biosolids

Dan Miers reported that the Biosolids Conference will be held March 17th as a virtual meeting. They will offer 0.6 CEU's and charge \$50. DMACC will be charging \$1,900 to host the training online.

E. Collection Systems

Curt Kampman reported that the Committee met December 10th to discuss the format of the 2021 conference. The conference will be held virtually over three afternoons in March. The training will be worth 0.4 CEU's for each session for a total of 1.2 CEU's. submitted a written report. No PACP/MACP/LACP training or certification exams will be offered at this time. The committee hopes to provide both in conjunction with the Annual Conference in September.

F. Education

Patrick Brown raised the question of incorporating the Pretreatment portion of the Operators Conference into the Annual Conference as well. Jay Brady will set up a phone conference with Curt, Patrick, and Paul Ebert to discuss options.

G. Exhibitors

No report.

H. Financial Review

No report.

I. Government Affairs

Ted Payseur mentioned that it was time for our annual meeting with IDNR. This year's meeting will no doubt be held virtually. He is open to helping the IAWEA officers establish an agenda and discussing possible dates. It was also discussed approaching our Congressional representatives with a list of water/wastewater projects that could be funded through a possible Infrastructure bill.

J. Historian

John Ringlestein reported that he has made a little progress in sorting records. He also stated that he has a large number of old paper membership records dating back many years. Keith Hobson offered to have Fox Engineering scan the records so they could be stored electronically.

K. Industrial Pretreatment

Paul Ebert reported that he would work with Jay and Patrick on adding a Pretreatment track to the Annual Conference.

L. Laboratory Practices

No report.

M. Maintenance

Bob Ranson reported that next year's conference will be held virtually. There will be 2-hour sessions on the morning and afternoon of January 26th and the morning of January 27th for a total of 0.6 CEU's.

N. Membership

Jason Loots had nothing new to report. Jim McElvogue explained that the new WEF membership database has been delayed due to technical issues. This new system was to have taken the place of the current RegFox renewal process. In addition, all the virtual conferences have eliminated the member discount for now in the interest of providing as much training as possible to the industry. Therefore, there has not been a driving force for people to join or renew their Iowa Only membership.

O. Newsletter

Jon Koch had connection problems, so he texted the following report to Matt Wildman. Jon reports that Brian Gongol and Andrew Craven have been helping him with soliciting and providing content. Publishing dates will be altered to adapt to the new schedule for the Annual Conference. If you are not receiving an email copy of the newsletter you should contact Jim McElvogue to update your email address.

P. Nominating

No report.

Q. Operator Certification

No report.

R. Public Relations/Public Education

No report.

S. Research

Mike Roth reported that the Committee had written a letter of support for Craig Just with the University of Iowa who is pursuing a WEF research grant related to endocrine disruptors. The committee will also begin work on planning for the 2021 Grant Program.

T. Safety

No report.

U. Small Communities

Matt Wildman reported that the committee will be hosting a series of virtual meetings this winter. The online registration is open and posted on the website.

V. Water for People

Taylor Hopper reported that approximately \$8,900 was raised for Water for People during 2020. Unfortunately, donations for Xicotepec were only \$150, down considerably due to the cancellation of the annual conference.

W. Website

No report.

X. Young Professionals

No report.

ITEM V: OFFICERS' REPORTS

A. Treasurer's Report

See above.

B. Secretary's Report

The Secretary reported again about the delay in the WEF membership database. It was hoped that this system would allow us to process renewals of collection system licenses. At a meeting last week, it was determined that may not be possible. WEF's event registration software is also lagging behind the membership database so all conference registrations will be through RegFox for now.

C. Delegates' Report

Steve Hoambrecker reported that all of the WEFMAX meetings will be virtual this year, but it is still hoped that WEFTEC21 can be a live event. Jon Koch relayed through Matt Wildman that he (Jon) is on the Federal Advocacy group and will be involved with the Government Affairs Committee and the D.C. Fly-in, which will be virtual this year.

D: Regional Directors

Region 1: No report.

Region 2: No report.

Region 3: No report.

Region 4: No report.

Region 5: Lance Greazel reported that they would be meeting soon to discuss the possibility of a spring meeting.

Region 6: Drew Lammers reported that they did host a virtual meeting last year, but nothing has been decided about this year.

E: Correspondence

None.

ITEM VI: DISCUSSION/ACTION ITEMS

A. Email Service

Jim McElvogue reported that he has not had much luck in identifying a reliable email service. A test email to the Board through Mailchimp with the iawea@outlook.com email address achieved only about a 70% success rate. He has not been able to use the info@iawea.org email address on Mailchimp as nothing seems to go through. He will work with our website designer to see if she can provide a solution.

B. 2021 Budget

See above.

C. Other Items

None.

ITEM VII: CONCENSUS & ASSIGNMENTS

The date for the March meeting was confirmed for March 12th. At the March meeting it will be decided when to have the annual Business Meeting. Jay Brady will set up a teleconference with Curt Kampman, Patrick Brown, and Paul Ebert to discuss incorporating collection systems and pretreatment training into the Annual Conference. Ted Payseur will work with IAWEA officers to set up a meeting with IDNR. Jim McElvogue will continue to research email options for the Association.

ITEM VIII: ADJOURNMENT

President Ranson declared the meeting adjourned at 11:12 AM.

Respectfully submitted,

Jim McElvogue, IAWEA Secretary