

IOWA WATER ENVIRONMENT ASSOCIATION
EXECUTIVE COMMITTEE MEETING
March 16, 2018

The minutes of the Iowa Water Environment Association Executive Committee Meeting, held at the Waterloo Center for the Arts, Waterloo, Iowa on March 16, 2018.

ITEM I: CALL TO ORDER

The meeting was called to order by President Eric Evans, at 10:16 AM, with the following other Executive Committee members present: Kam Reeves, Darin Jacobs, Jonathan Brown, Matt Wildman, Steve Hoambrecker, and, Jim McElvogue. Also present were: Mark Jones, Jay Brady, Taylor Hopper, and Curt Kampman.

ITEM II: APPROVAL OF AGENDA

It was moved by Steve Hoambrecker, and seconded by Kam Reeves, to approve the agenda. Motion carried.

ITEM III: APPROVAL OF MINUTES

It was moved by Darin Jacobs, and seconded by Steve Hoambrecker, to approve the minutes of January 12, 2018, as printed. Motion carried.

ITEM IV: OFFICERS' REPORTS

A. Treasurer's Report

The Treasurer submitted a written report with balances as of January 1, 2018 and March 15, 2018. The Treasurer also supplied a narrative detailing changes during the period listed above. The main difference was an increase of approximately \$33,000 in the Operations account. This was due to registrations at several different conferences and few expenses having been paid as yet. It was moved by Kam Reeves, and seconded by Steve Hoambrecker, to accept the report of the treasurer as presented. Motion carried.

B. Secretary's Report

The Secretary requested direction from the Board on how to implement requesting permission from members to email them about pending rules or regulations. The consensus of the Board was that these emails would go out to members only, it must be something they would have to "opt in" for, the registration question will be mandatory to answer, and the wording will stipulate that emails concerning educational opportunities will not be affected by their answer.

C. Delegates' Report

Jonathan Brown reported that he had missed the last couple of teleconference calls of the Operator Outreach Committee due to some minor health issues.

D: Regional Directors

Region 1 Steve Hoambrecker had nothing to report.

Region 2: Darin Jacobs reported that the spring meeting will be held on April 25th at NIACC and will focus on wastewater related topics.

Region 3: No report.

Region 4: Alison Manz submitted a written report stating that the spring meeting will be April 6th in Atlantic.

Region 5: No report.

Region 6: No report.

E: Correspondence

The Secretary reported that the request for submission of our annual \$1,000 contribution to the Children's Water Festival had been received and the check was sent. Eric Evans reported on an emailed request for IAWEA members to participate in a survey about new technology being hampered by excessive red tape. Eric will check on the validity of this request and it may be something to post on the website.

ITEM V: DISCUSSION/ACTION ITEMS

A. Strategic Planning Discussion

The draft Strategic Plan was discussed. The general consensus was that it was a great start but the important thing to remember is that this will be an ongoing process that needs updated every so often. Because of a lack of a quorum no action was taken at this time. It was mentioned that we could send out what the committee felt was ready for adoption for a vote by email.

B. Iowa Only Membership Rate

The Secretary reported that he had investigated the possibility of instituting a sliding rate scale for the Iowa Only membership and discovered that this was virtually impossible without purchasing additional software from Cvent. The Membership Committee was advised of this and seemed to agree that a reduction of this membership fee was probably the best we could do. Since the renewal period has already commenced for this year any change will have to wait until 2019. The Secretary recommended that we address this at our September, 2018 meeting.

C. Discount Rate for Annual Conference for IAWEA Regions

At the January, 2018 meeting Region 6 had inquired about the possibility of a free or discounted rate for one individual from each region to attend the Annual Conference. Their idea was to give away a free trip to the Annual Conference at their region meeting in order to try to attract new members. Discussion determined that there was interest by the Board in a trial run. It was moved by Jim McElvogue, and seconded by Steve Hoambrecker, to allow Region 6 one free registration for the 2018 Annual Conference provided the attendee was a member prior to his/her selection and was not someone who has already regularly attended the annual conference. It was determined that this vote would be conducted via email.

D. Changes to Manual of Policies and Practices for Operator Advancement Award

The Secretary had sent out a draft evaluation form for the Operator Advancement Award. The general consensus was that this new form would meet our needs to determine worthy candidates and would be simpler and shorter than the current system. The Chair of the Aims & Objectives Committee will work up draft language for the Manual of Policies and Practices to adopt this change. New language will also be added to help guide the regions in determining the schedule for the plant grades.

E. Email Blast Service

Eric Evans discussed using Google GMass to send out mass emails to our members. Several questions were raised about whether specific topics could be sent separately and how the system would work. Eric will do some more checking with Seth Lamb who has volunteered to administer the system.

F. WEFMAX

People going to WEFMAX briefly discussed plans and scheduling.

The meeting recessed at 11:54 PM for lunch and reconvened at 12:25 PM.

ITEM VI: COMMITTEE ACTION/DIRECTION REQUESTS

A. Aims and Objectives

Will be working on a draft to reflect changes to Operator Advancement Award and having committee reports be optional at the Annual Business meeting in the Manual of Policies and Practices.

B. Annual Meeting

Jay Brady distributed two options for scheduling. One has the Exec Board meeting on Monday evening and the other option is Thursday afternoon. After discussion the majority of those present felt that the Thursday afternoon schedule would work best. Kam Reeves reported on the program and the effort to find more CEU's due to the special guest speaker's topic. Jay is going to explore the possibility of allowing vendors to hold informative talks on Wednesday in the Exhibit Area.

C. Awards

All of the WEF award nominations have been submitted to WEF.

D. Biosolids

The Biosolids Conference will be held on March 28th, 2018 at DMACC with no changes in the registration fees.

E. Collection Systems

Curt Kampman reported the Collections System conference was held on March 7-9, 2018. All registration was online this year and that seemed to go over very well. Attendees were 141 for the conference, 39 exhibitor companies, 70 exhibitor reps, 5 PACP recertification, 12 PACP training, 10 MCAP/LACP training and 18 exams. New management at the hotel meant extra work for the committee assuring proper setup but everyone pitched in and made it work.

F. Education

The committee met on March 5th to begin planning for the Operators Conference. Topics and tracks were identified and speakers are in the process of being contacted.

G. Exhibitors

Jay Brady reported that the booth areas for the Annual Conference would be considerably smaller due to the space limitations of the venue.

H. Financial Review

No report.

I. Government Affairs

Eric Evans reported that the Iowa Nutrient Reduction Strategy Point Source is undergoing its 5-year review. There will also be a meeting to discuss the BOD/CBOD issue with IDNR and IAWEA taking the lead. Jay Brady gave a report from Greg Sindt that covered items being looked at by IDNR including land application permitting, water quality standards, and metals testing.

J. Historian

No report.

K. Industrial Pretreatment

The committee is working on a separate one-day track at the Operators Conference.

L. Laboratory Practices

Lab Practices does not have plans at this time to sponsor a specialty conference but would be able to supply topics and speakers for other conferences if desired.

M. Maintenance

No report.

N. Membership

No report.

O. Newsletter

No report.

P. Nominating

Kam Reeves reported that a nominee for Vice President for next year had been approached and the offer was accepted.

Q. Operator Certification

No report.

R. Public Relations/Public Education

The committee will be judging at the state science fair next week.

S. Research

The committee has sent out an RFP for research proposals. Information about it is posted on the IAWEA website.

T. Safety

The committee submitted a recommendation for the Burke Award this year.

U. Small Communities

Matt Wildman reported that the first of the Small Community Workshops was held in Storm Lake with a 50% increase in attendance over last year.

V. Water for People

No report.

W. Website

Mark Jones reported that he added a "Save the Date" reminder for the Annual Conference on the home page. Kam Reeves asked if Dropbox could be set to send a confirmation that someone has posted an abstract. Mark said that he would check into this.

X. Young Professionals

Taylor Hopper reported that this year's river cleanup starts in Manchester. The ISU Student Chapter is going to submit on the WEFTEC environmental project.

ITEM VII: ADJOURNMENT

President Evans declared the meeting adjourned at 2:14 PM at which time the Board was given a tour of the venue.

Respectfully submitted,

Jim McElvogue, IAWEA Secretary