

**IOWA WATER ENVIRONMENT ASSOCIATION**  
**EXECUTIVE COMMITTEE MEETING**  
*November 13, 2015*

The minutes of the Iowa Water Environment Association Executive Committee Meeting, held at the Ames WPC Plant on November 13, 2015.

**ITEM I: CALL TO ORDER**

The meeting was called to order by President Laurie Twitchell, at 10:06 AM, with the following other Executive Committee members present: Jonathan Brown, Jim McElvogue, Rick Graves, Jay Brady, John Ringelestein, Eric Evans, and Jon Koch. Also present were: Matt Wildman, Todd Penisten, Bob Milroy, and Patrick Brown.

**ITEM II: APPROVAL OF AGENDA**

It was moved by John Ringelestein, and seconded by Jonathan Brown, to approve the agenda. Motion carried.

**ITEM III: APPROVAL OF MINUTES**

It was moved by Jonathan Brown, and seconded by Rick Graves, to approve the minutes of September 11, 2015. Motion carried.

**ITEM IV: OFFICERS' REPORTS**

**A. Treasurer's Report**

The Treasurer distributed a report with balances as of December 31, 2014 and November 12, 2015. Most of the accounts are up by interest only. The Newsletter account is up somewhat due to advertising receipts. The Operations account is up somewhat due to the Operators Conference. Assets are up \$12,032.10 with some money still due to IA-AWWA to settle up Short Course revenues. We have not yet received the required acceptance and release from the IA-AWWA Board so that this account can be settled. President Twitchell will check with them to secure this release. This is to be discussed later in the meeting. Deposits in the amount of \$6,500.00 have been paid to the venue of the 2016 Annual Conference. The 2015 Annual Conference is expected to net about \$19,000.00. It was moved by Jim McElvogue, and seconded by Jonathan Brown, to accept the report as presented. Motion carried.

**B. Secretary's Report**

The Secretary reported that the following motions were voted on by email and need to be recorded in the minutes.

1. A motion to award Lyle Krueger an IAWEA Honorary Lifetime Membership in recognition of his long outstanding service to Region 1 as Region Secretary was made. Motion passed via email on October 23, 2015.
2. A motion to have the President sign a letter of support for SRF funding to be sent to Iowa's Congressional delegation and other State representatives was made. Motion passed via email on October 26, 2015.

**C. Delegates' Report**

Jay Brady related that WEF is concentrating on arrangements for the WEFMAX meetings in early 2016. WEFTEC15 seemed to have great attendance. A short discussion was held on attendance at WEFMAX meetings. The following officers are approved to attend the WEFMAX meeting of their choice: President, President-Elect, Secretary, and Federation Delegates. In addition, other officers or committee chairs may attend as authorized by the Executive Committee. As in the past the Secretary declines to attend. Traditionally the Exec Committee then authorizes the Vice-President to attend. Those attending are encouraged to make their selections known at the Exec Committee meeting in January.

**D. Regional Directors**

**Region 1:** Paul Horsfall submitted a written report stating that 198 people had attended the Region 1 meeting held October 28<sup>th</sup> at the Delaware County Community Center in Manchester. Lyle Krueger was recognized for 35 years of past service as Region Secretary-Treasurer. Kam Reeves, Membership Committee Chair, gave a brief presentation on IAWEA membership at the meeting.

**Region 2:** No report.

**Region 3:** No report.

**Region 4:** Alison Manz submitted a written report stating:

We had 72 operators in attendance at our Fall meeting. We raised \$470 dollars for the Hank Pangelina fund by selling the IAWEA coins (Thank you!). We created the Region IV IAWEA email address and have been using that to communicate with the operators. We have a meeting next Friday to begin planning for our next meeting to be held in Carson on April 1, 2016. We have notified the operators that by being a member of IAWEA, instead of getting a \$5 discount to the meetings, the discount will be raised to \$15 beginning April 1st! Hopefully we see a membership increase by doing this.

**Region 5:** Rick Graves reported the Region 5 fall meeting held on October 28<sup>th</sup> in Newton had 47 attendees. The next meeting will be held March 30, 2016 in Huxley.

**Region 6:** Jon Koch reported that Region 6 does not hold a fall meeting but they will begin planning for their spring meeting in the near future.

**E. Correspondence**

None.

**ITEM V: DISCUSSION/ACTION ITEMS**

**A. Members Survey**

Laurie Twitchell had no further information to share on this item at this time.

**B. 2016 Annual Conference – Council Bluffs**

Jay Brady reported that the planning for the meeting was coming along. Jay is concentrating on determining a draft budget for the conference using attendance numbers from the last meeting in Council Bluffs. He is also coordinating conference publicity with some of the Nebraska folks to try to promote their attendance. Details for the Conference Welcome Reception and Golf Outing need to be worked out yet. The Program Subcommittee held a meeting recently and had several good suggestions for topics.

**C. Awards Committee – Discussion of Awards Nomination Process**

Todd Penisten and Bob Milroy discussed the problems the Award Committee was having with the lack of nominations for many of the awards. A suggestion was made that a call for nominations be sent to the Bedell, Hatfield, Lab Analyst, and Seidel committees a couple of months before these nominations were due. A call for nominations for the Operator Advancement awards could be sent to the Region Directors as well. The Executive Committee expressed their belief that it is better to have no nominee rather than to award something just to have someone receive it.

**D. Formation of a Small Community Committee**

Matt Wildman suggested that the Association form a Small Community Committee to address the distinct needs of these municipalities. The push for more treatment hits the smaller towns especially hard due to their lack of an economy of scale. The Board was in agreement that such a committee was needed. President Twitchell created an ad hoc Small Community Committee with Matt Wildman appointed as Chair. Matt will work with the Chair of the Aims & Objectives Committee to propose language to add a permanent committee to the Association.

**E. 2016 Draft Budget**

John Ringlestein distributed copies of the draft 2016 budget. All officers and Committee Chairs are encouraged to come to the next meeting with proposed changes or any special funding requests.

**F. Other Items**

None.

## **ITEM VI: COMMITTEE ACTION/DIRECTION REQUESTS**

### **Aims & Objectives**

Jim McElvogue reported that work on the Conference Refund and Speaker Policies and the IAWEA Officer Handbook continues.

### **Collection Systems**

The Collection Systems Conference is scheduled for March 3-4, 2016 in Marshalltown.

### **Education**

Eric Evans reported that the committee would meet in January with representatives from Collection Systems, Maintenance, and Biosolids to start planning the 2016 Operators Conference.

### **Government Affairs**

Jay Brady shared some of the topics from the 4-States meeting this fall. IAWEA Officers will be encouraged to attend this meeting in the future. This is a good resource to discover how other states are responding/reacting to new rules and regulations.

## **ITEM VII: ADJOURNMENT**

President Twitchell declared the meeting adjourned at 12:48 PM.

## **CONSENSUS & ASSIGNMENTS**

### **A. Resolution of Short Course Accounting**

President Laurie Twitchell will approach IA-AWWA about securing a release so all Short Course accounts may be settled.

### **B. WEFMAX Meetings**

The President, President-Elect, and Federation Delegates should be prepared, if attending, to select the WEFMAX meeting of their choice at the January 8, 2016 Executive Committee meeting. The Vice-President may be authorized to attend as well depending on the wishes of the Board. Attendees are encouraged to select different meetings to obtain the widest range of experience and education.

### **C. Annual Conference**

1. Jay Brady will email contact information for the Mid-America Convention Center to Jon Harger.
2. The Collection Systems Committee needs to decide if they want to have a CS Operations track at the conference and let Jay know about this as soon as possible.
3. Jim McElvogue will confirm with Kevin Moler if the Voluntary Collection Systems Certification exams will be given at the Annual Conference.

### **D. Small Communities Committee**

Matt Wildman will work with Jim McElvogue to propose language to form a Small Communities Committee.

### **E. 2016 Draft Budget**

Bring proposed changes or special funding requests to the next meeting.

Respectfully submitted,

Jim McElvogue, Secretary