IAWEA Small Community Committee Meeting Minutes  
January 25, 2017  
HR Green – Cedar Rapids, IA  
9:00 to 10:00  

Attendees: Matt Walker, Kim Fensterman, Lauren O’Neil, Kene Shoop, Matt Wildman, Craig Just, Ted Payseur, Patti Cale-Finnegan, Rick Graves, Jim Carroll, Adam Schnieders, Larry Bryant, Harman Mallhi  

I. Approval of Minutes from last meeting and Agenda for this meeting – Minutes Approved  

II. Technical Review Subcommittee Update  
1. WCS – Not enough data was presented for approval. Committee responded to WCS stating that the pilot was not scalable and that additional data was needed before further review would occur.  
2. Algae Wheel – Committee has requested additional information in order to complete further review of the technology.  

III. Workshops  
1. Locations  
   a. Northwest Iowa – Craig (Lake City, March 28)  
   b. North Central Iowa – Craig and Matt (Eagle Grove, April 6, Memorial Hall)  
   c. New Hampton, March 21 (Northeast Iowa) – Harman and Lucas  
   d. Southwest Iowa – John (Atlantic, Tim Snyder may be able to help)  
   e. South Central Iowa – Craig (Monroe on 4/11 or 4/18)  
   f. Washington, April 4 (Southeast Iowa) – Lauren  

2017 IAWEA Small Community Workshops Program  

1. Workshops would be 4-7 p.m. on Tuesday or Thursday nights with dinner served around 5:30.  
2. Cost ~$20? (have to determine food availability)  
3. Request volunteer host cities to find location and date in each region  
4. Invitees would be city administrators, managers, council, mayors, pwds  
5. Advertising/Invitations through IAWEA, IA League of Cities, and USDA  
6. Registration through CVENT. We need a program and cost information.  
7. Schedule:  
   4:00 – 4:15 – Overview – Why you are here, Introduce IAWEA, Workshop and Presenters  
   4:15 – 4:30 – Regulations and Compliance  
   4:30 – 5:00 – Operator Training  
   5:00 – 5:30 – Funding Mechanisms  
   5:30 – 6:00 – Dinner  
   6:00 – 6:30 – Case Study with town, engineer, field office  
   6:30 – 7:00 – Questions, Panel, Small Group Discussions  

Other Topics/Discussions:  
   a. Field Office – Enforcement  
   b. USDA 15 min discussion
c. Government Affairs discussion on Integrated Planning

d. Mickey Shields – IA League of Cities – Rate Planning, communication


8. Presentation Outline/Topic Areas:
   a. Iowa DNR – Regulation updates, history of CWA, Timing of new regulations
   b. DNR Field Office - Operator Training/Operator Availability/Operator Certification changes
   c. Research – Provide a summary of research activities aimed at development of technology.
   d. Consultant – High level discussion of treatment technology, I&I issues, or other content to be determined.
   e. Case Studies – Invite towns in region to go through recent or current upgrade projects
   f. SRF - Funding Opportunities, Municipal Advisor
   g. Panel Discussion or large Q&A.
   h. Tables for different groups to mingle with questions

9. Pass Out surveys at the end requesting content suggestions for next year’s workshops

IV. Open Discussion

V. 2017 Meetings (10:00 a.m.)
   1. 2/22, 3/22, 4/26, 6/28, 8/23, 10/25
   2. All Meetings will be at the HR Green office in Cedar Rapids with Conference Call Access

VI. Communication
   1. Website
      a. http://www.iawea.org/content/small-communities
   2. Email Addresses
      a. smallcommunity@iawea.org
      b. smallcommtech@iawea.org
   3. Content Suggestions always welcome

VII. Adjourn