I. Attendees: Matt Wildman, Lauren O’Neil, Kim Fensterman, Lucas Elsbernd, Harman Mallhi, Mike Sullivan, John Lee, Hillary Maurer, Jim Carroll, Larry Bryant, Mickey Shields, Craig Just, Adam Schnieders

II. Approval of Minutes from last meeting and Agenda for this meeting – Minutes were approved

III. Technical Review Subcommittee Update
   1. Lauren O’Neil provided an update
   2. September meeting
      a. Developed a checklist for manufacturers
      b. Algae Wheel was reviewed preliminarily
      c. WCS was also reviewed preliminarily
      d. Craig and Rebecca (U of I) have set up a checklist
      e. Craig is defining terms and timeline
      f. There is a lack of cold weather data from several systems
      g. Reviewed summary of the purpose of the committee
      h. Discussed Microbial Discovery Group – Seed Bacteria
      i. Oxygen entrainment to aerate lagoons

IV. Workshops
   1. Dates and Time – Assignments were made for various regions in Iowa to determine date, time, and location for the workshops.
      a. Northwest Iowa – Craig
      b. North Central Iowa – Craig and Matt
      c. Northeast Iowa – Harman and Lucas
      d. Southwest Iowa – John
      e. South Central Iowa – Craig
      f. Southeast Iowa – Lauren
   2. Locations (Anita, New Hampton, others)
   3. Content/Presenters – Similar content as the IA League of Cities Presentation, but more time for interaction and questions
   4. Attendees (COGS, DNR Field Office, Representatives, Others?)
   5. Coordinator
   6. Advertising – IA League of Cities and USDA RD will advertise for the workshops
   7. Registration Fee – Discussed $20 to cover food and room rental

V. Open Discussion

VI. 2017 Meetings
   2. Locations

VII. Communication
   1. Website
a. http://www.iawea.org/content/small-communities

2. Email Addresses
   a. smallcommunity@iawea.org
   b. smallcommtech@iawea.org

3. Content Suggestions

VIII. Adjourn